

Hive13 Emergency Procedures

For Police:

- For an emergency, call **911**.
- For a non-emergency, call **513-765-1212**

For Fire:

- If you can safely extinguish the fire, do so using an extinguisher if you have been trained. Fire Extinguishers are red and mounted on the support pole near the Kitchen area
 - The Fablab has a small black co2 fire extinguisher located on top of the small laser
- If you cannot extinguish the fire:
 - Notify others in the space. Screaming and shouting “fire!” should be sufficient.
 - Evacuate the Space
 - Call **911** outside once you are safe
 - Assemble in the parking lot near Garden Street Entrance number two
 - Let Fire Department know if anyone is unaccounted for
- For Non-emergency Fire, call **513-541-9640**

For Medical

- Call **911**
- Only perform advanced first-aid procedures if properly trained
- When in doubt, do not move or disturb the person unless advised
- For minor injuries, first aid kit is located near the bathroom in the kitchen
- For Drug/Poison issue, call **1-800-222-2122**

For Plumbing

- For Plumber, call **1-513-225-3653**

Contact List for Information/Emergencies

For non-emergencies, please email leadership@hive13.org

For an emergency, contact:

Name	Title	000-000-0000
Name	Title	000-000-0000
Name	Title	000-000-0000
Name	Title	000-000-0000